

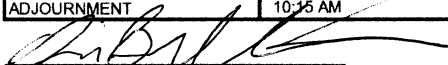
**SOUTHEAST ARIZONA ASSOCIATION OF REALTORS®, Inc.**


**Board of Directors Minutes**

**Wednesday, August 31, 2016 - 8:30 am  
125 S. 2nd Street – Sierra Vista, AZ 85635**

The Mission of the Southeast Arizona Association of REALTORS® is to work together to provide vision, guidance, education, services and products to our REALTOR® members and Affiliates; to abide by the REALTOR® Code of Ethics; to encourage members to actively serve their communities; and to protect and promote private property rights.

BOARD MEMBERS PRESENT:	Tim Bullington, Linda Huffman, Lisa Vaughan, Debby Coste, Jean Giuffrida, Christine Berveiller, DeeDee Hoeft, Marisa Pigozzo, Melissa Clayton, Shari Ward
BOARD MEMBERS ABSENT:	
GUESTS:	Karen Trevino, Debby DeRosa
PLEASE TURN OFF ALL ELECTRONICS	
CALL TO ORDER	President Bullington
PLEDGE OF ALLEGIANCE	
QUORUM	was called
PRESIDENT'S COMMENTS / INTRODUCTION	President Bullington asked for discussion on replacing the carpet in the big room. Several options were offered including using a commercial carpet runner along the side of the room where the coffee service is. More research will be one.
PREVIOUS MEETING MINUTES	Accepted with out a motion.
MEMBERSHIP REPORT	Accepted with Bob Karp providing some additional information about membership as of today for budget purposes.
ROOM RENTAL REPORT	Accepted. A new format will be coming in 2017
AE WRITTEN REPORT	No questions.
CALL TO GENERAL MEMBERSHIP	Shari Ward asked about the calendar on the Association website if that was under the purvue of the Public Relations committee. Bob Karp indicated that it was a staff responsibility. Shari mentioned that it isn't maintained. Bob will look into getting it more useful.
TREASURER'S REPORT	Lisa Vaughan will presented the financial reports. A question was asked about our ADT alarm service. Bob Karp will do some research on what we are paying for.
NEW BUSINESS	Preliminary proposed 2017 SAAR budget. Treasurer Vaughan presented the preliminary proposed budget. Directors asked specific questions about some line items.
	A correction of the internet and telephone budget line items which were reversed. Those numbers were changed. Bob Karp asked for more money in the Repairs & Maintenance and Daily Room Rental Expense accounts as they are likely to trend higher. Changes were made. Conventions & Meetings was increased to \$2,000 so leadership can attend some events.
	Treasurer Vaughan asked if a portion of the projected budget surplus should be allocated on a monthly basis to the reserve. Since the amount would be rather small it was decided not to do that with the understanding as per the bylaws, any surplus at the end of the year will be transferred to the reserve.
	Treasurer Vaughan also indicated that a portion of the projected surplus could be added to the leagal expense line item because it was likely that the suggested amount of \$3,500 would not be sufficient if our attorney became more active with Wells Fargo. That amount was increased to \$5,000.
UNFINISHED BUSINESS	Report from nominations committee with slate for 2017 BOD. Our nominees are: Shari Ward for President Elect, Joan Wilson for Treasuer, Mike Smith for 1 year director and Ginger Hernandez for Affiliate director. Bob Karp indicated that notice of the ballot will go out to the SAAR membership no later than September 6, 2016.
	Status report on building. Bob Karp reported that we have not heard back from our attorney. Tim has asked that we contact him again via email to try to setup a telephone conference call for next week.
GENERAL COMMUNITY REPORTS	NRCD & Upper San Pedro Partnership - David Greenberg
TASK FORCE / COMMITTEE REPORTS	Executive Committee - Tim Bullington
	Finance Committee - Lisa Vaughan
	Government Affairs - Melissa Clayton - provided several handouts on current items. She also mentioned that we had a very poor turnout to our candidates' forum.
	RAPAC - Robert Zazueta - the BOD mentioned that we have not been getting RAPAC pins. Bob Karp will follow up.
	Professional & Business Development - Lynn Warren
	Affiliate Report - DeeDee Hoeft
	Public Relations - Katherine Mullen
	Real Wishes - Linda Broughton
Nominations committee - Debby Coste	
ANNOUNCEMENTS	General membership & election meeting is Tuesday September 20, 2016The next
ADJOURNMENT	10:15 AM

  
Tim Bullington, President 9/28/2016

  
Robert W. Karp, AE 9/28/2016